**FOI Ref: 6495**

**Category(ies): Trust – IT, Trust – Reports/Minutes/Correspondence**

**Subject: EPRR Planning**

**Date Received: 13/07/2022**

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| **Your request:** | **Our response:** |
| Under the provisions of the Freedom of Information Act 2000, I am writing to request the following information. This information relates to the NHS England Emergency Preparedness, Resilience and Response Framework in general and section 10, “Cycle of preparedness”, subsection 2, “Planning”, and subsection 4, "Exercising", and section 12, Incident Response", in particular.Please note that the much of the information requested is only records of the existence of current plans, reviews, updates, training and tests and not the contents of the plans, reviews, updates, training and tests themselves.For clarity, to minimise the cost of my request and to prevent the disclosure of any sensitive information, I have enumerated the information I am requesting and specified how it could be provided.If you do not hold some of this information, then I ask you to confirm explicitly that you do not hold it.Given the potentially sensitive nature of this information, I ask you to redact any exempt information instead of refusing disclosure.  |
| **Hospital emergency and disaster response and recovery planning** |
| **Hospital emergency or disaster response plan** |
| 1. Any record of how the plan(s) is to be accessed in an emergency.
 | Plans can be accessed via pre-printed versions or via the internal intranet site used by staff within the Trust |
| 1. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)
 | The Trusts response plan was last reviewed in May of 2022. However there are a number of BC plans that are held within the Trust which are reviewed and updated on an annual basis. Plans also have been continuously tested and continue to be, during the Covid 19 pandemic. |
| **Hospital hazard-specific subplans (for example CBRN)** |
| 1. Any record of the existence of current documented hazard-specific response subplans for the most likely external and internal emergency scenarios. (Can be answered yes / no.)
 | Yes |
| 1. Any record of how the plans are to be accessed.
 | Plans can be accessed via pre-printed versions or via the internal intranet site used by staff within the Trust |
| 1. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)
 | The Trusts CBRN plan was last reviewed in April of 2022. However there are a number of BC Sub-plans that are held within the Trust which are reviewed and updated on an annual basis. Plans also have been continuously tested and continue to be, during the Covid 19 pandemic. |
| **Procedures to activate and deactivate plans** |
| 1. Any record of the existence of current procedures for when, how and by whom emergency response plan(s) are activated and de-activated. (Can be answered yes / no.)
 | Yes within corresponding plan. |
| 1. Any record that staff who can activate or de-activate the emergency response plan(s) have been trained in this. (Can be answered yes / no.)
 | Yes within the corresponding plan.  |
| 1. The date(s) of the most recent test(s) of the above procedures. (Can be answered with a date or dates.)
 | Plans have been continuously tested and continue to be during the Covid 19 pandemic.  |
| **Hospital emergency and disaster response plan exercises, evaluation and corrective actions** |
| 1. The date(s) of the most recent test(s) of the emergency response plan(s), including date(s) of test(s). (Can be answered with a date or dates.)
 | The Trusts response plan was last reviewed in May of 2022. However there are a number of BC plans that are held within the Trust which are reviewed and updated on an annual basis. Plans also have been continuously tested and continue to be, during the Covid 19 pandemic.  |
| 1. Any record that the emergency response plan(s) have been updated because of the results of tests. (Can be answered yes / no.)
 | Yes  |
| **Hospital recovery plan** |
| 1. Any record of the existence of a current documented all-hazards hospital recovery plan or plans that define(s) actions to be taken to recover normal functions of the hospital after an emergency or disaster. (Can be answered yes / no.)
 | Yes – recovery section is documented within each plan.  |
| 1. Any record of how the plan(s) is to be accessed.
 | Plans can be accessed via pre-printed versions or via the internal intranet site used by staff within the Trust |
| 1. The date of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)
 | The Trusts recovery plan, included as part of the response plan, was last reviewed in May of 2022. However there are a number of BC plans that are held within the Trust which are reviewed and updated on an annual basis. Plans also have been continuously tested and continue to be, during the Covid 19 pandemic. |